



केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN
भुवनेश्वर संभाग / **Bhubaneswar Region**

(Under Min. of HRD, Govt. of India)
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No.F.150331/1/2017-KVS(BBS)/Acad/

Dated -31.03.2017

To,

E-MAIL/SPEED POST

The Principal,
Kendriya Vidyalaya,
Baripada-1/Murgabadi, Baripada/Cuttack-1/Cuttack-2/Mundali/Charbatia/
No.1/No.2/No.3/No.4/No.5/No.6 Bhubaneswar/ Berhampur/Gopalpur MS/
No.1 SVN/No.2, SVN/ No.1,NSB/ No.2,NSB/NAD/Malkapuram/Waltair/
Steel Plant, Vizag & INS Kalinga.

Sub: Local Transfer of students for 2017-18- reg.

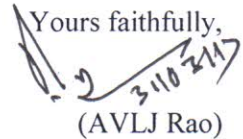
Sir/Madam,

With reference to the subject cited above, it is informed that local transfer of students from one KV to another KV of the station, as per the details given below, is invited for the year 2017-18. Accordingly, you are requested to issue Notice giving the dates from 1st to 15th April, 2017 for receiving the local transfer applications from the interested parents in the prescribed format enclosed herewith. The Principal where the student is presently studying will send the application(s), duly filled, to the Principal KV where the student wants to go on local transfer and that Principal will send all the applications altogether to RO), so as to reach this office by **25th April, 2017**.

Sl.No.	Name of the Station	KVs covered for local transfer of students of the station
1	Baripada	Baripada-1 & 2 (Murgabadi)
2	Cuttack	Cuttack-1/Cuttack-2/Mundali & Charbatia
3	Bhubaneswar	06 KVs of Bhubaneswar(KV-1/2/3/4/5/6)
4	Berhampur	Berhampur/ Gopalpur MS
5	Visakhapatnam	09 KVs of Vizag.
6	Sambalpur	No.1, Sambalpur and No.2 Sambalpur

- 1) The applications for local transfer of students in respect of above notified stations will only be considered as **LOCAL TRANSFER**.
- 2) Wide publicity through Morning Assembly, Vidyalaya Notice Board, School Website etc., may be given.
- 3) After this, no Local Transfer will be allowed in this academic year.
- 4) Principals are requested to adhere to the time schedule.

Encl: As above.

Yours faithfully,

(AVLJ Rao)

DEPUTY COMMISSIONER

KENDRIYA VIDYALAYA SANGATHAN ; REGIONAL OFFICE : BHUBANESWAR
PROFORMA FOR LOCAL TRANSFER OF STUDENTS.

(To be filled up by the parent and submitted to the Principal where the student is studying in TRIPLICATE for onward submission to the Deputy Commissioner, KVS, RO, Bhubaneswar.)

1	Name of the Students (BLOCK LETTERS)	:	
	Class		
2	Father's Name	:	
3	Name of the KV where the student is studying.	:	
4	Present Address	:	(1) Office:
		:	(2) Residence:
5	Reason for Local Transfer (Attached supporting documents)	:	
6	KV to which Local Transfer is sought	:	

Date : _____

Signature of Parent

FOR OFFICE USE

(To be filled by the Principal, KV where the student is studying and forward the same to the Principal, KV where the child sought for Local Transfer (in duplicate) for onward transmission to the DC, KVS, RO, Bhubaneswar)

1. Date of Admission..... Category:
2. No. of student in the class: No. of section in the class:
3. Recommendation of the Principal
(Specify the reason)

Signature of the Principal with seal.

(To be filled by the Principal, KV, where the Local Transfer is sought and forward the same to the DC, KVS, RO, Bhubaneswar with specific recommendation / comments)

1. No. of student in the class :
2. No. of section in the class :
3. Recommendation of the Principal :

Signature of the Principal with seal.

Local transfer allowed / not allowed.

DEPUTY COMMISSIONER